

## WEATHER CANCELLATION PROCEDURES

### Weekend Services:

Point Person: Executive Director of Campuses (in consultation with Elders)

- Executive Director of Campuses will make the decision by 1PM on Saturday and 5AM on Sunday.
- Executive Director of Campuses will get information to the Communications Team for internal, external (media), and Social Media communication.
- Director of Safety will be the point person in Executive Director of Campuses's absence.

### General Guidelines:

- Level 3 Snow Emergency in county of your campus: You are closed. (we will only close for Level 3).
- Level 1 or 2 Snow Emergencies in your county could cause difficulty at your campus, but services will go on as scheduled. Each campus will try to adjust on a case by case basis.
- The Executive Director of Campuses may cancel at Level 1 or 2 IF it is believed that we may be moving toward a Level 3 Snow Emergency.
- If Wood County is a Level 3, but Lucas or Hancock are not, the open campuses can use the video back up and still hold services.

## WEATHER CANCELLATION PROCEDURES

### Events:

Point Person: Executive Director of Campuses (in consultation with Elders)

- Executive Director of Campuses will make the decision by 1PM on Saturday and 5AM on Sunday.
- Executive Director of Campuses will get information to the Communications Team for internal, external (media), and Social Media communication.
- Director of Safety will be the point person in Executive Director of Campuses's absence.

### General Guidelines:

- Ideally decision needs to be made by 1PM on the day of an evening event.
- Senior Directors of ministries holding events may advise, but will need to defer to Executive Director of Campuses to make the decision.
- Level 3 Snow Emergency in county of your campus: You are closed. (we will only close for Level 3).
- Level 1 or 2 Snow Emergencies in your county could cause difficulty at your campus, but events will go on as scheduled. Each campus will try to adjust on a case by case basis.
- The Executive Director of Campuses may cancel at Level 1 or 2 IF it is believed that we may be moving toward a Level 3 Snow Emergency.
- School Closures will not guarantee a cancelled event. If roads have improved, or are expected to improve, by the time of the event, it may occur.