

CedarCreek Arts Team

ARTS TEAM'S GUIDING SCRIPTURE

- Colossians 3:16 Let the message about Christ, in all its richness, fill your lives. Teach and counsel each other with all the wisdom he gives. Sing psalms and hymns and spiritual songs to God with thankful hearts. 17 And whatever you do or say, do it as a representative of the Lord Jesus, giving thanks through him to God the Father.

TEAM VISION

- Create an excellent, dynamic, relevant and fun environment in the auditorium that helps people to know God.

HOW DO WE DO THIS:

- We let the G.U.E.S.T. principles guide every opportunity and interaction:
 - God's Heart - we want every guest to know they matter to God and to us.
 - Upbeat - we are fun, positive people who create a fun environment.
 - Excellence - our attention to detail shows our guest we care.
 - Seize Wow Opportunities - make their experience something they can't wait to share with others.
 - Take a Next Step - we are always looking for opportunities to help guests take a next step.

OUR TEAM ROLE:

- To create the weekend experience in the auditorium, it takes a team effort. Each individual and each piece of equipment is designed to work together to create one environment. Different roles and different gifts move us in one direction toward one goal: to create an engaging experience and to effectively deliver the message without distractions..
- As a team member, your position and how well you perform at that position is critical to creating that environment: one that is designed to help people to know God.

SCHEDULE

- Call time for camera operators is 2:45 pm on Saturdays, 7:45 am on Sunday.
- Call time for audio technicians is 1:45p on Saturday and 7:45a on Sunday.
- Call time for Switcher, Computer operators, and Backstage is 2:30 pm on Saturday, 7:45 am on Sunday.
- Call time for lighting technicians is 2p on Saturday and 7:45a on Sunday,
- Call time for producers is 2:45 on Saturdays.

TEAM RESPONSIBILITIES

- **Camera Operator** - operate a camera during the service.
- **Audio Technician** - run the front of house sound and communicate with the band.

- **Switcher** - Operate the switcher. Communicate to the camera operators the shots that you would like to see.
- **Computer Operator** - Run two computers that trigger all the visuals that go up on the screens.
- **Backstage** - Help set the stage, make sure batteries are good, make tight transitions between different service elements, keep track of where team members are to help with communication of what is coming next.
- **Lighting Technician** - run the lighting program that has been loaded up.
- **Producer** - be an advocate for everyone in the seats to help create an excellent experience for them.
- Be on time. A pre-service huddle is held at 3:00 on Saturday where we will walk through all of the elements of the service and then pray together.
- Volunteers should wear dark jeans or pants (no shorts) and a CedarCreek production shirt when you serve. Your first production t-shirt is provided at no cost to you. Please keep in mind that you represent CedarCreek and its mission when you wear the production shirt. Production shirts should only be worn when you are scheduled to serve on the weekend team. Please do not wear any hats or jeans with holes while serving.
- You will be given access to Planning Center Online, where you can view the order of service for the weekend, and listen to the songs so you are familiar with them when you serve. An email is required for Planning Center Access. All volunteers should make an effort to listen to the songs and get familiar with the order before the weekend. Important reminders and details are one of the first items in the plan, under a section called "Production Details". A Planning Center app is available for your phone.
- All volunteer scheduling is done through Planning Center Online. Each month you will receive an email from Planning Center Online that will prompt you to enter your block out dates. The schedule will come out the third Tuesday (if the month has four weeks) or fourth Tuesday (if the month has five weeks) of each month. If you have questions or concerns about the schedule, please send an email to the Arts Pastor.
- We want our volunteers to be experts in their area of serving. We have training videos and tutorials available at CreekHelp.com. If you have a specific request not found on CreekHelp.com please let us know.
- New volunteers are usually paired with a mentor for a weekend or two, to make sure that the new volunteer understands how to operate the equipment, and to provide assistance and support if needed. You will be given constructive feedback during the first several months that you serve, to help you improve your skills.
- If you can't serve on your scheduled weekend please contact your local Arts Pastor.
- You play a critical role in our weekend experience. Because of that we ask that kids, friends and family should not accompany you while serving, as it can be a distraction to you and the other volunteers. In addition, there is a two service limit for children in our Children's Ministry areas for weekend volunteers. Please make alternate arrangements for children.
- If something owned by CedarCreek breaks and/or needs repair please submit a ticket at CreekHelp.com

TEAM RESULTS

- Guests had a fun and engaging experience where they were entertained, inspired, challenged to know God.

- Guests were reminded that they matter to God and they matter to us by the excellent experience you helped create.