**Students DreamTeam Structure**

The following Student Ministry specific responsibilities are designed to supplement the general job descriptions for these leadership positions.

**Administrator**

* Work with Student Director and Coordinators to support ministry vision, mission, strategy and execution
* Work with Ministry Project Manager to utilize system and resources
* May assist with:
  + DreamTeam scheduling – Planning Center.
  + Ministry preparation such as ordering, setting up, and distributing resources for coordinator.
  + Correspondence such as New Family Cards, Postcards, Birthday Cards, Care Cards etc.
  + Equipping Coordinator with reports and data views for students and DreamTeam
* Build Admin (A-team) to take on specific projects and initiatives.

**Coordinator** *(Oversees Big-Picture Ministry)*

* Work with Student Director to determine ministry vision, mission, strategy and execution
* Dream about what could/should be done to improve and grow the ministry
* Attend or lead huddle as often as possible to observe and create culture
* Build and foster DreamTeam care and equipping; specifically with Coaches
* Schedule DreamTeam (with the help of Admin)
* Leverage data for growth (with the help of Admin)

**Coach** *(Oversees Day-of Ministry)*

* Uphold ministry vision, mission, strategy and execution
* Attend huddle as often as possible to communicate vision
* Communicate with Team Leads (or with team members) on a weekly basis for care and equipping
* Represent ministry in GrowthTrack
* Lead on-boarding training

**Team Lead** *(Oversees Specific Service Ministry)*

* Lead their team to execute ministry vision, mission and strategy
* Attend huddle and communicate tactical/training ministry information
* Care for Team Members to help them feel known, cared for and connected
* Come alongside Team Members for ongoing training and equipping
* Work with Coach to solve problems

**Team Member** *(Executes Ministry)*

* Execute ministry vision, mission and strategy

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| **Student Ministry Resources**   * CreekHelp * Experience Survey * Rock data views and reports * Leader Trainer Checklists * Family Ministry Dashboard |