

**Intern, Service Programming Writer**

<b>MONDAY</b> 8 hours	<ul style="list-style-type: none"> <li>- Service Programming Meeting</li> <li>- Project Time</li> <li>- Programming Stand Up</li> <li>- Project Work</li> <li>- Central Service Walk-Through</li> </ul>	<ul style="list-style-type: none"> <li>- 8:30am-9:30am</li> <li>- 9:30am-12pm</li> <li>- 12pm-12:15pm</li> <li>- 1-2pm</li> <li>- 3-4:30pm</li> </ul>
<b>TUESDAY</b> 8 hours	<ul style="list-style-type: none"> <li>- Service Run Through</li> <li>- Project Time/Staff Meetings <ul style="list-style-type: none"> <li>• 2nd Tuesday of Month</li> </ul> </li> <li>- Intern Class</li> <li>- Programming</li> </ul>	<ul style="list-style-type: none"> <li>- 9-10am</li> <li>- 10am-12:30pm</li> <li>- 1-3pm</li> <li>- 2:45-5pm</li> </ul>
<b>WEDNESDAY</b> 6 hours	<ul style="list-style-type: none"> <li>- Video team meeting as needed</li> <li>- Programming Stand Up</li> <li>- Event Meetings</li> <li>- Back-Up Taping &amp; Project Work</li> </ul>	<ul style="list-style-type: none"> <li>- 10:30am</li> <li>- 12pm-12:15pm</li> <li>- 12:30-1pm</li> <li>- 1:30-4:30pm</li> </ul>
<b>SATURDAY/ Sunday</b> 2 hours	<ul style="list-style-type: none"> <li>- Experiencing elements, visiting campuses, developing guest eyes</li> </ul>	Will flex on day dependent on Supervisor

\*Additional hours dependent upon Supervisor.

\*\*Weekend hours may vary dependent on campus assignment.

\*\*\*Additional meeting prep and/or administrative responsibilities as needed.