

## **Restrooms and Diapers**

### **Restrooms**

- If a child has to use the restroom, alert a female Environment Leader. Pass the child to their care. If there is only one person in the hallway, remain in your doorway. Make sure the child returns to your room.
- A female leader is able to help assist children with buttoning pants, with another female adult present. If the child needs any other assistance the parent must be paged.
  - If the parent is unresponsive, a Kids Staff Member should make every attempt possible to locate them. Depending on what assistance is needed, a Kids Staff Member must use their discretion to help, fill out an incident report, and notify the parents of the situation as soon as possible.
- If a child is sick, alert the Environment Leader and page the parent.

### **Diapers**

- If a child needs a diaper change, alert the Environment Leader to page the parent.
- If the parent is unresponsive, a Kids Staff Member should make every attempt possible to locate them. If they are unable to find the parent and the diaper must be changed, a Kids Staff Member and another female volunteer may change the child's diaper. The parents should be notified of the situation as soon as possible.