

## **CedarCreek Church Standard Operating Procedures**

### **Ministry or Event Name: Middle School Service**

Position Responsible for Creation & Resources: Director of Family Ministries-Students

Position Responsible for Execution: Campus CedarCreek Students Staff

#### Vision:

- Create an experience for 5/6<sup>th</sup> grade students so they can take a step on the life-changing adventure with Jesus.

#### Win/Goal:

- Students connect with a leader and a peer
- Students leave knowing the Bottom Line
- Students know what's happening next

#### Standards:

- All Middle School Students Checked-In
- Use centrally provided curriculum
- Play the centrally approved Spotify playlist
- 1:10 student to leader ratio
- Microphone used by facilitator
- Pre and post meetings at every service
- 16 years old and a Sophomore in order to lead students in a Discussion group
  - Any exceptions must be approved by campus CC Students staff and Director of Students
- Leaders wear lanyards
- Groups separated by Gender
- Leave the space next ministry ready
- Must be finished by the end of main service
- No food or drinks in production booth
- DreamTeam completely onboarded before allowed to serve
  - Follow onboard process for respective positions- Guest Service, Group Leader, etc.
- Utilize Student DreamTeam Structure
- Care Cards available

#### Systems/Resources:

- Spotify account
- Dropbox sync
- ProPresenter & Rock

#### Suggestions:

- 1:5 student to leader ratio
- Video games available before or after groups
- Play games before or after groups