**LARGE GROUP/WORSHIP LEADER TRAINING**

*We are honored to have you join our CedarCreek Kids Team! Our hope is to equip you with all of the information you need to serve kids and families with excellence. To accomplish that, you will be paired up with a seasoned leader to learn all about CedarVille. If you have any questions along the way, just ask!*

*Let’s have some fun!*

*The CedarCreek Kids Staff*

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**LARGE GROUP TECHNOLOGY**

Please use all technology and equipment appropriately. If you have questions, or if something isn’t working properly, please contact a Kids Staff Member. No food or drinks are permitted near the equipment. \*Show how the following technology works in each Large Group Room.

* TV/Projector
* ProPresenter
* Lights
* Sound
* Microphone

**LARGE GROUP ELEMENTS**

All lesson materials are posted in Planning Center. Please prepare and rehearse ahead of time to ensure an excellent weekend experience for kids. You are welcome to come in early to interact with the video and slides. \*Walk through each element with the Planning Center Script and Video/Slides.

**POLICIES AND PROCEDURES**

* **Appropriate Dress -** Keep in mind you’ll be standing on a stage, making big arm movements, bending down to talk to kids, etc. Modesty is key! Also remember that children can be very sensitive to strong odors such as tobacco, heavy perfumes, etc. Allergies from animal hair are also concerns. Please plan accordingly.
	+ **Modesty Tips:** Please refrain from wearing skirts, or tops that may hinder your ability to teach from the stage and remain modest.
* **Food and Drink –** Please refrain from bringing food and drinks, especially hot liquids, into CedarVille. We want to prevent spills, burns, clutter, and avoid allergy concerns.

* **Cell Phones –** Please refrain from using cell phones while serving in CedarVille.
* **Photography and Videography –** Taking pictures or videos of children is not permitted.
* **Behavior Coaching -** Small Group Leaders are responsible for handling challenging behavior during Large Program. Please defer to leaders if you need assistance with a child.

**SAFETY AND SECURITY**

* **2-At-A-Time -** Whenever there are children present there must always be 2 adults.
* **Emergency Procedures** - Please review the emergency maps posted in your room. In the event of an emergency (Severe Weather, Evacuation, Power Outage, etc.) each room will be given an emergency bag with everything you will need. Babies will be evacuated in cribs. Remember to keep your Check-In Sheet with you at all times! \*Read through the room evaluation plan and look through an emergency bag.
* **First Aid/Incident Report** - Please contact a Kids Ministry Staff Member if a child in your care needs any first aid. The Staff Member will retrieve any needed items (Ex. Band-Aids) and when appropriate, will page the family and fill out an incident report.
* **Suspected Abuse and Neglect** - If you suspect abuse or neglect, or any other challenging family situation, please talk with a Kids Staff Member immediately. Please remember to use discretion and model confidentiality.