**Kids DreamTeam Structure**

The following Kids Ministry specific responsibilities are designed to supplement the general job descriptions for these leadership positions.

**Administrator**

* Work with Kids Director and Coordinators to support ministry vision, mission, strategy and execution
* Work with Ministry Project Manager to utilize system and resources
* May assist with:
	+ DreamTeam scheduling
	+ Ministry preparation such as ordering, printing, preparing and stocking
	+ Correspondence such as New Family Cards, Postcards, Birthday Cards, etc.
	+ Equipping Coordinator with reports and data views

**Coordinator** *(Oversees Big-Picture Ministry)*

* Work with Kids Director to determine ministry vision, mission, strategy and execution
* Dream about what could/should be done to improve and grow the ministry
* Attend huddle as often as possible to observe culture
* Build and foster DreamTeam care and equipping; specifically with Coaches
* Schedule DreamTeam (with the help of Admin)
* Leverage data for growth (with the help of Admin)

**Coach** *(Oversees Day-of Ministry)*

* Uphold ministry vision, mission, strategy and execution
* Attend huddle as often as possible to communicate vision
* Communicate with Team Leads on a weekly basis for care and equipping
* Represent ministry in GrowthTrack
* Lead on-boarding training

**Team Lead** *(Oversees Specific Service Ministry)*

* Lead their team to execute ministry vision, mission and strategy
* Attend huddle and communicate tactical/training ministry information
* Care for Team Members to help them feel known, cared for and connected
* Come alongside Team Members for ongoing training and equipping
* Work with Coach to solve problems

**Team Member** *(Executes Ministry)*

* Execute ministry vision, mission and strategy

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| **Kids Ministry Resources*** CreekHelp
* Experience and Large Group Survey
* Rock data views and reports
* Leader Trainer Checklists
* Family Ministry Dashboard
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