

CedarCreek Church Standard Operating Procedures

Ministry or Event Name: KidKare Event: Celebration Place

Position Responsible for Creation & Resources: CedarVille and/or Celebrate Recovery Central Support

Responsible for Execution: Campus KidKare Coordinator

Vision:

- To create a safe and engaging environment for children from babies through 6th graders to have fun and work through challenges.

Win:

- Every child has fun, encounters a positive personal connection and leaves with a next step.

Standards:

- KidKare Coordinator wears a lanyard
- All KidKare Workers wear a nametag and/or lanyard
- Check-In begins at least 15 minutes prior to event
- Doors opened at least 15 minutes prior to event
- Use centrally provided curriculum
 - Lesson is provided for 5 year olds through 6th graders
- Room volunteers compare children's codes with pick-up tags.
- All rooms, toys and equipment cleaned and disinfected between services and after the final service.
- All Playbook policies are upheld

Systems/Resources:

- Curriculum provided by Celebrate Recovery Central Support

Suggestions:

- Leader to Child Ratios: Fewer is better!
 - Babies/Sitters-Crawlers = 1:3
 - Walkers = 1:6
 - Preschool = 1:9
 - Elementary = 1:12