**CedarCreek Kids Team: Environment Coordinator – Kids Hub Event**

**TEAM VISION**

* CedarCreek Kids exists to introduce kids to Jesus and the life-changing adventure with him. We do this best when we create a safe and fun environment where kids and families feel known, cared for, and connected.

**HOW WE DO THIS**

We let the G.U.E.S.T. principles guide every opportunity and interaction:

* God’s Heart—*We want every guest to know they matter to God and to us.*
* Upbeat—*We are fun, positive people who make an amazing first impression.*
* Excellence—*Our attention to detail shows our guests we care.*
* Seize Wow Opportunities—*Make their experience something they can’t wait to share with others.*
* Take a Next Step—*We are always looking for opportunities to help guests take a next step.*

**SCHEDULE**

* Entirety of event

**OUR TEAM ROLE**

* Ensure camp is run with excellence by maintaining the space, supplies, children’s needs (ex. restrooms), and other ministry details while providing helpful support to all leaders.
* ***Area of Responsibility:*** Environment
* ***Reports To:*** Ministry Services Director
* ***Supervises:*** Environment Leaders

**TEAM RESPONSIBILITIES**

**PRE-EVENT**

* Assist the Ministry Services Director with any prep needs
* Develop a plan for event transitions, restrooms, care card entry and other logistical environment needs
* Recruit Environment Team Members
* Communicate with Environment Team Members

**DURING EVENT**

* Create a fun, safe, and engaging experience for kids and families
* Lead Environment Team Members
* Be a friendly, helpful presence during check-in and check-out
* Execute the plan for transitions, restrooms, care card entry and other logistical environment needs
* Ensure all supplies are stocked and organized
* Assist the Ministry Services Director with any needs.

 **POST-EVENT**

* Inventory all supplies
* Return all supplies to their proper locations; whether at the campus or central support.
* Return venue program to it’s pre-event condition.
* Assist in post-event evaluation process.

**TEAM RESULTS**

* Environment details are executed with excellence to provide the best experience for kids, parents and leaders.
* For a kid to have the best week of their summer while taking a step on their spiritual journey.