**How to On-Board Next Steps Team Members by Role**

**September 2019**

Groups Leaders (HUB Leaders, Coaches and Group Leaders)

1. Complete GrowthTrack
2. Complete Next Steps Team Application
3. Complete Group Leader Training (one time)
4. Complete Interview (one time)
5. Complete Group Registration (each semester)
6. Complete Leadership Agreement (each semester at time of registration)
7. Complete Missional Membership within 6 months

Prayer Team

1. Complete GrowthTrack
2. Complete Next Steps Team Application
3. Complete Interview
4. Complete Confidentiality Agreement
5. Assign to Team

First Impressions/Baptism/Guest Services/GrowthTrack\*/Lobby Host

1. Complete GrowthTrack
2. Complete Application
3. Complete Interview
4. Assign to Team

\*GrowthTrack HOST: Complete Missional Membership within 6 months

LivingItOut

1. Complete GrowthTrack
2. Complete Application
3. Complete Interview (with LIO director)
4. Complete Writing Sample
5. Assign to Team
6. Complete Missional Membership within 6 months of joining the team

Pre-Marriage Mentor

1. Complete GrowthTrack
2. Complete PMM Application
3. Complete Interview
4. Complete Group Leader Training
5. Complete Leader Agreement
6. Complete Confidentiality Agreement
7. Complete SYMBIS
8. Complete PMM Leader Training
9. Assign to Team
10. Complete Missional Membership within 6 months

CELEBRATE RECOVERY On-Boarding Requirements:

**OPEN SHARE GROUP LEADERS:**

* Minimum of 6 months attendance in CR
* Missional member OR regular attendee of CR (because TEAM members are there to oversee and provide support)
* Signed leadership covenant
* 12 months commitment, renewed in September
* 75% attendance at Friday night meetings, trainings and fellowship events
* 12 months minimum sobriety or clean time
* Attends an annual OSGL training
* Attends monthly leadership trainings
* Completed Growth Track

**TEAM: CAMPUS AND CENTRAL SUPPORT**

* Missional Member of CedarCreek Church (apprentices have 6 months to complete)
* 12 months minimum sobriety/clean time
* Appointed by the campus Ministry leader with campus pastor approval
* Signed leadership covenant of their choice
* 12 months commitment, renewed in September
* 75% attendance at Friday night meetings, trainings and fellowship events
* Completed a step study (books 1-4)
* Completed Growth Track
* Ministry leader: Complete child abuse training