

Family Ministries Weekend – Project Plan

Bottom Line – When physical weekend services resume, Kids Ministry & Middle School Services will look different while social distancing rules are in place.

Goals:

- To provide clarity on necessary steps to re-open Kids Ministry & Middle School Services at CedarCreek Campuses.
- To grant parents peace of mind as they return to physical services.
- To help uphold social distancing rules as best as possible on the weekend.
- To assist momentum for CedarCreek's 25th anniversary.

When

- The goal is to re-open Kids/Students Weekend services the weekend of October 10/11th.

Where

- All CedarCreek campuses

Branded Name

- N/A

Promotion Strategy

- Family Ministries E-mail in October with steps being taken and what times campuses will offer kids service
- Signage at the Campus

Execution Details

- Kids & Middle School will open with restrictions
 - See CC Kids & CC Students COVID Re-Opening Policy Documents
- Communication
 - Family Ministry Emails
 - Email to parents before we “re-open” explaining new procedures
 - Social Media
 - Signage at Campus
- Campus Signage
 - Signage will be posted by all check-in screens & prior to entering Kids/Student Area
 - Signage will explain the current procedures in place
- Experience
 - The Central Family Ministry Team will work with Kids/Student Directors to create a meaningful moment for Kids/Students first week back.
 - Kids Ministry Specific Details:

- Large Groups and Small Groups will be crafted to welcome new kids.
 - Colored lines will be used for children to sit on in PS LG
 - Colored rugs will be used for children to sit on in EL LG
 - Minimize craft supplies and use individual supplies when possible
 - We will not be using in/out traffic flow at rooms for pick-up. Parents will drop off/pick-up at the door.
 - There will be no linens provided in babies rooms, parents will need to bring their own.
 - Video game controllers MUST be sanitized by DT before being passed to another person.
- DT Lanyards will no longer be used.
- Strollers- Only one child at a time and disinfected after each child.
- Student Ministry Specific Details
 - DT Lanyards will no longer be used.
 - Any game items must be sanitized prior to being transferred to the next person (i.e.- fooseball handles must be sanitized between players)
 - Video game controllers MUST be sanitized by DT before being passed to another person
 - Students will be encouraged to sit 6' apart.
- The Kids Online Experience Orange content will continue to be posted on the elementary/preschool pages for the time being.

Staff Role

- The Central Family Ministry Team will work with Kids/Student Directors to ensure they are equipped with vision, signage and supplies.
- Kids/Student Directors will ensure:
 - All procedures are in place and being followed
 - Cleaning procedures established by the facilities team are being followed:
 - <https://creekhelpp.com/ministry-services/cleaning-guidelines-for-coronavirus/>
 - For Toys/Counters- Use GE Fight Back
 - For Spray applications cover or remove all food products. Treated surfaces must remain wet for 2 minutes. Wipe dry with a clean cloth, sponge or mop or allow to air dry.
 - For Carpet and Cushions- Use GE Fight Back in sprayers
 - Lightly spray over the areas- Mix without dilution

- For Bathrooms- Refer to CreekHelp for different bathroom areas.
 - Everything should be cleaned between each service.
- Facilities team will install Plexi-glass dividers at New Family Check-In and Check-In stations
- Signage is in place
- All needed materials are ordered, to include (but not limited to):
 - Circle Rugs for EL Large Group
 - Plastic Toy Bins
 - Colored floor tape for PS Large Group
 - Storage for toy rotation
- Kids/Student Directors and Campus Pastors will be ready to handle hard conversations around why a room is closed once it reaches capacity
 - “We are enforcing a capacity/DT-ratio limit on rooms for the health and safety of all our guests.”
- Ministries Project Manager will ensure:
 - Touchless Check-in system is in place.
- Facilities Team will place/install Plexi-glass dividers at New Family Check-In and check in stations.

DreamTeam Role

- Kids/Student Directors will equip DreamTeam with vision and talking points for guests. In addition, we recommend as many Guest Service DreamTeam as possible during this Re-Opening season to help check-in, answer questions, and escort families to rooms.

FAQ's

- **Can we enforce strict “6-foot” social distancing among kids?** We will do our best to limit the amount of Kids interacting with other kids by limiting class size and rotating groups to “Large Program.” Also, we can provide group designated seating in the rooms so kids/students only interact with their group.
- **Will Staff & DreamTeam wearing masks scare the Kids?** At this point Kids have seen parents, teachers, and others wearing masks so it shouldn't be an issue.
- **How will we handle giving in Kids/Student?**
 - Kids- Only Kids will touch their giving. We'll provide kids the ability to drop their giving in the giving box one at a time.
 - Students- Only students will touch their giving. We will provide giving envelopes upon request.

- **Will we still use paper bibles in Family Ministry?** We will have Bibles available for kids/students if they request one but will rotate them and not use the same ones at the 11 that we used at the 9.
- **How are we handling online groups the weekends DT are coming in for training?** Campus Kids Directors will have to navigate this with their Group Leaders. Being part of the DT training weekends will be super important. Directors could encourage group leaders to shift the time their group meets if it conflicts with the time of the DT training.
- **What is the plan to train up DreamTeam on these policies?** Campus Directors will have 2 weekends prior to re-launching kids/students to “re-train” their DreamTeam and go over “health and safety policies” as needed.
- **Will we continue online kids’ groups once our physical campus re-open?** Yes. If Church is shifting to a more “digital” approach with a “physical” presence then we’ll have to find a way to continue to engage families online in addition to our physical groups.
- **How will we determine the room capacities?**
HISTORICALLY: We haven’t known “capacities” and in some cases, we’ve let more than 100% into rooms. In MANY cases, we’ve not honored DT ratios.
MOVING FORWARD: As long as COVID is a concern, we will operate at 50%. We will also begin ensuring that DreamTeam to child ratios are honored at all times (for the COVID season and beyond). We will adjust check in so that families cannot check in once a room reaches capacity based on these factors. Staff will be equipped to talk with families who are unable to check in (“We set capacities to ensure children have a safe and fun experience. We’d love to invite you to check out service at another time, and we also have online groups and/or online service for kids.”) We will pad the capacities with extra room for new families, so that new families are always able to check in.
- **What is the back-up plan if CedarCreek Kids/Students cannot open on the weekend?** The back-up plan for families with Kids would be to continue to provide “busy bags” to help keep kids occupied during service.
- **What is a talking point if guests ask why we’re implementing the policies/guidelines we are?** “The Ohio Department of Health has provided guidelines intended to protect people. While we, as a church, are not obligated to follow the guidelines, we want to do our part to care for our guests well, so we are opting to implement these guidelines,

using the best information we have right now. We are also willing to make adjustments as better information becomes available.”

- **Are we going to require Kids and Students to wear masks?** We will align with the community our campuses are in. If a community/city passes a “mask mandate.”

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