## **CHECK-IN UPDATES & ISSUES**

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Complete this form to report updates needed on a person's profile or to explain check-in issues.

Date	(CIRCLE ONE)  Ministry	Family Name	Phone	Update / Issue	Office Use Only
	Kids			·	- ,
	Students				
	Next Steps				
	Other				Done
	Kids				
	Students				
	Next Steps				
	Other				Done
	Kids				
	Students				
	Next Steps				
	Other				Done
	Kids				
	Students				
	Next Steps				
	Other				Done

<sup>\*</sup> PLEASE RETURN THIS FORM TO THE CHURCH OFFICE EACH WEEK.