

POSITION TITLE: Intern, Student Ministry

INTERN NAME:

DATE:

SUPERVISOR:

SENIOR DIRECTOR:

Position Responsibilities	Experiences/Trainings to Complete	Due Date
<ul style="list-style-type: none"> - Attend All-Staff Meetings - Attend Campus Staff Meetings - Attend Student Director Meetings 	<ul style="list-style-type: none"> - Develop weekly schedule 	
<ul style="list-style-type: none"> - Recruit, train, care for and develop the Student DreamTeam 	<p>GrowthTrack</p> <ul style="list-style-type: none"> - Observe an expert casting vision in GrowthTrack Week 4 one time and complete and observation form on each - Co-lead student portion of GrowthTrack Week 4 one time with the expert - Lead Student Vision Cast one time while the expert observes and provides evaluation - Begin filling in during Growth Track Week 4 as needed <p>Huddle</p> <ul style="list-style-type: none"> - Observe an expert leading Pre/Post Huddle for 2 Student Nights and complete and observation form on each - Co-Lead Pre/Post Huddle for 2 Student Nights with the expert - Lead Pre/Post Huddle for 2 Student Nights while the expert observes and provides evaluation - Begin leading Pre/Post Huddle for Student Nights alone (as needed) 	
<ul style="list-style-type: none"> - Make meaningful connections with families & students 	<ul style="list-style-type: none"> - Observe an expert connecting with families/students in the lobby or in the community for 2 weeks and complete and observation form on each - Co-Lead connecting with families/students in the lobby or community for 2 weeks with the expert - Lead connecting with families/students in the lobby or community for 2 weeks while the expert observes and provides evaluation - Begin connecting with families/students alone 	

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<ul style="list-style-type: none"> - Lead all Middle School & High School Large & Small Group experiences with excellence 	<ul style="list-style-type: none"> - Observe an expert teaching 3 Large Groups and complete and observation form on each - Go over script for 3 Large Groups with the expert - Teach Large Group 3 times while the expert observes and provides evaluation - Begin teaching Large Group as needed - Complete Group Leader Training 	
<ul style="list-style-type: none"> - Help ensure all Student Ministry Playbook policies are read, understood and implemented throughout the ministry 	<ul style="list-style-type: none"> - Go over Student Guide with Senior Director & Supervisor 	
<ul style="list-style-type: none"> - Provide support for Student Ministry projects and events (including Camps) 	<ul style="list-style-type: none"> - Attend meetings where special events & camps are planned 	