## CedarCreek Students & Leaders Safety Policies & Guidelines

## Inside CedarCreek Building:

- Standard & policies:
  - One-on-One:
    - Never be one-on-one in a room with a student
      - If meeting, meet in the lobby.
  - Groups:
    - Two Group Leaders must be with the group if the door is closed
    - If only one leader with a group, the door must be open and have line-of-sight to other people in the building.

## Outside Building:

- Leaders Driving Students:
  - Standards:
    - Driver must be 18+
    - Driver must have a valid driver's license
    - Driver must have current auto insurance
    - Don't overload vehicles
    - Follow the rules of the road
    - Every student must wear a seatbelt
    - Never drive student of opposite gender one-on-one
    - If transporting student of same gender one-on-one always have permission of the parents
      - Or ensure there is a Consent Form on file
  - Guideline/Best Practices:
    - Avoid being one-on-one with student of same gender
    - Preferably have 3 people in the car: one leader and two students or two leaders and one student.
- Strongly recommended best practices:
- Hanging-Out with Students:
  - Match communication guidelines
    - Don't be one-on-one with student of opposite gender
    - Always have permission of parents when hanging out with students
      - Upholds value of "Partner with Parents"
  - Hang out w/ groups of students or have another leader with you
    - Don't be alone with a student because that could put you in a position to be accused of something you didn't do.
  - If you are one-on-one with student of same gender ensure it is in public and with the parent's cooperation and permission
- Group Outings:
  - Have two leaders present
  - Always ensure parents are aware and give permission to student