**CedarCreek Internship - Individualized Development Plan**

**Intern name:**

**Date:**

**Direct Report:**

**Senior Director:**

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| **Position Responsibilities** | **Experiences/Trainings to Complete** | **Due Date** |
| Attend All-Staff Meetings Attend Campus Staff MeetingsAttend Arts Department Meetings | 1. Develop weekly schedule
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| **DreamTeam**Recruit, train, care for and develop the Arts DreamTeam | 1. Observe an expert casting vision in Growth Track Week 4 one time and complete and observation form on each
2. Co-lead arts portion of Growth Track Week 4 one time with the expert
3. Begin filling in during Growth Track Week 4 as needed
4. Observe an expert leading Huddle for Weekend Experiences and complete an observation form
5. Co-Lead Huddle for Weekend Experiences with the expert
6. Lead Huddle for Weekend Experiences while the expert observes and provides evaluation
7. Begin leading Huddle for Weekend Experiences alone (as needed)
8. Follow the same process for every position that you want to learn in the Music/Production Team (Acoustic, Bass, Keys, Electric Rhythm, Electric Lead, Drums, Vocal Backup, Vocal Lead, Camera, Lighting, Computer, Switcher, Sound)
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| Make meaningful connections with guests | 1. Observe an expert connecting with guests in the lobby or in the community for 2 weeks and complete an observation form on each
2. Co-Lead connecting with guests in the lobby or community for 2 weeks with the expert
3. Lead connecting with guests in the lobby or community for 2 weeks while the expert observes and provides evaluation
4. Begin connecting with families/students alone
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| **Weekend Services** Learn to lead the weekend experience | 1. Observe an expert leading the Weekend Service and complete an observation form
2. Co-Lead the Weekend Service with the expert
3. Lead the Weekend Service while the expert observes and provides evaluation
4. Begin leading Weekend Services alone (as needed)
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| Provide support for Arts Ministry projects and events  | 1. Attend meetings where special projects or events are planned
2. Help with Stage Set changes
3. Learn to and start building Ableton sets
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* Attend All-Staff Meetings
* Attend Campus Staff Meetings
* Attend Arts Department Meetings
* Gain a full understanding of these leadership responsibilities and execute per your direct report’s guidance:
	+ Recruit, train, care for and develop the Arts DreamTeam
	+ Make meaningful connections with guests
	+ Learn to lead the weekend experience
	+ Provide support for Arts projects and events
	+ Complete all requirements of the Internship Program